EXTERNAL ADVERTISEMENT

VACANCY! VACANCY! VACANCY!

The Korle Bu Teaching Hospital invites applications from suitably qualified serving officers of the Korle Bu Teaching Hospital and sister age organise ncies of the Ministry of Health and other interested candidates for appointment as Deputy Directors to fill the under-listed vacancies:

S/N	POSITION	NUMBER OF VACANCIES
1.	**Deputy Director of Human Resource**	1
2.	**Deputy Director of Nursing and Midwifery Services**	1
3.	**Deputy Director for Planning, Monitoring & Evaluation**	1
4.	**Deputy Director, Internal Audit**	1
5.	**Deputy Director, Research & Development**	1

GENERAL ELIGIBILITY CRITERIA

The appointment is a fixed term engagement for a limited period of four (4) years subject to renewal based on satisfactory performance and conduct. Therefore, as a general requirement, applicants shall not be above the age of fifty-five (55) at the time of application.

POSITION'S SPECIFIC REQUIREMENTS

A) DEPUTY DIRECTOR OF HUMAN RESOURCE

A1) Summary of Job/functions

To support the Director of Human Resources by advising, providing administrative support and strategic direction in the management of human resources at the hospital.

A2) Main Duties and Responsibilities

- Assist to provide direction in the development and management of Human Resources in the Korle Bu Teaching Hospital.
- Ensure the development, implementation and application of HR strategy.
- Assist in policy development, analysis and review in the area of Human Resources Development.
- Assist to provide technical and administrative support to the Director of Human Resources in the planning, recruitment, placement, development and management of human resources for the Korle Bu Teaching Hospital.
- Assist in the development and maintenance of comprehensive Human Resources (HR) database for Korle Bu Teaching Hospital.
- Assist in the preparation of annual reports and other reports on HR as required by the Chief Executive Officer.
- Assist in the monitoring and evaluation of Human Resource policies and procedures.
- Assist in the preparation of budget for the Human Resource Directorate.
- Assist in the development of medium/Long term plans for the Korle Bu Teaching Hospital.
- Assist in the development of in-service and post-basic training programmes.
- Assist in the development of pre-service training programmes.
- Assist in the co-ordination of fellowship awards for Korle Bu Teaching Hospital staff.
- Assist in the development of incentives/welfare packages for Korle Bu Teaching Hospital staff.
- Assist in the development of guidelines and protocols on Human Resource processes for the Korle Bu Teaching Hospital.
- Assist to Monitor Human Resource utilisation in the hospital and offer other technical support and advice.
- Oversee the development and evaluation of relevant curricular for various training programmes.
- Supervise in the development of manpower plans and projections.
- Perform any other duties assigned by the Director, HR from time to time.

A3) Job Qualifications and Experience

- Postgraduate qualification in Human Resources Management, (Master's Degree or equivalent).
- Must be at the level of Deputy Chief Human Resource Manager and above or have twelve (12) years relevant work experience in Human Resource Management practice of which five (5) years should be at post qualification experience and also at a Senior Management position.
- Must be a member of a recognised HR professional body and in good standing. E.g. (CIHRMP- Ghana, SHRM, CIPD etc.).
- Evidence of leadership and Continuing Professional Development and training in Health Management.
- Broad knowledge and understanding of the application of the National Labour Act, Labour Regulations, the National Pensions Act and other relevant legislations of Ghana.
- Experience in organisational development.
- Knowledge and experience in Quality Assurance.
- Knowledge of coordinating and implementing Research and development programmes.
- Extensive experience of conducting difficult meetings and delivering presentations to large groups of people, including stakeholders, clinicians and professional staff on legal issues affecting them.
- Experience in building relationships with a wide range of stakeholders.

A4) Job Knowledge, Skills and Abilities

- Knowledge of Programme of Work and Budget Management.
- A broad knowledge base and experience of MOH/KBTH policies and operating procedures.
- Broad knowledge base and experience of HR management, administrative and operational issues.
- Broad knowledge and experience in HR management strategies
- Broad knowledge of staff policies and regulations in the Public Service.
- Excellent and highly effective writing and verbal communication and interpersonal skills.
- Knowledge in implementing change.
- Record keeping skills.
- Ability to work, lead and manage a multi-disciplinary team.
- Ability to organise workload, work under pressure and meet tight deadlines.
- Computer skills and familiarity with relevant software.
- Excellent analytical, problem-solving skills and goal oriented
- Strategic thinker, Initiative drive, Self-disciplined, Integrity and Emotionally stable
- Demonstrated human relation skills and ability to influence others positively.
- Planning, organisation and Supervisory skills.
- Should demonstrate strong ethics and integrity
- Good flair for writing reports and high level of organisation and attention to details
- Expertise in Health and Safety and risk management.

B) DEPUTY DIRECTOR OF NURSING AND MIDWIFERY SERVICES

B1) Summary of Job/functions

- To support the Director of Nursing and Midwifery Services in the delivery of high standards of safety, quality patient care, adheres to regulations and best practices regarding sanitation, infection control, patient privacy acting as a catalyst for change within the Hospital.
- To support, monitor and evaluate methods of quality assurance and clinical effectiveness in nursing practice and patient care.

B2) Main Duties and Responsibilities

- Provide support to oversee to the provision of quality nursing and midwifery services in the Korle Bu Teaching Hospital.
- Assist to ensure the development of appropriate policies, guidelines and standards for the efficient provision of nursing and midwifery services in the Korle Bu Teaching Hospital.
- Provide technical advice on nursing and midwifery matters to the Director of Nursing and Midwifery Services.
- Assist to Identify and develop research awareness into nursing practice and service delivery and assist in the dissemination and implementation of research findings.
- Assist to ensure regular monitoring of standards of nursing and midwifery services within the Hospital.
- Support the Director of Nursing and Midwifery Services to hold regular review meetings with nurse managers within the Hospital.
- Submit periodic and timely reports on nursing and midwifery activities to the Director of Nursing and Midwifery Services within the Hospital.
- Assist to establish and promote networks with local and other international nursing and midwifery organisations.
- Provide support in the development and implementation of strategic plans for nursing and midwifery services.
- Assist the Director of Nursing and Midwifery Services to work in collaboration with other stakeholders in the formulation of nursing and midwifery reforms and policies.
- Provide technical advice on human resource issues relating to nursing and midwifery to the Director of Nursing and Midwifery Services in the Hospital.

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- Assist to develop plans and budgets for nursing care in the Hospital.
- Assist to ensure complete, accurate and up to date records are maintained in accordance with the guidelines for records keeping and management.
- Assist the Director of Nursing and Midwifery Services to devise improved job methods for increasing efficiency in the Nursing Directorate of the Korle Bu Teaching Hospital.
- Assist the Director of Nursing and Midwifery Services to act as a professional advocate in respect to all nursing and operational issues that arise within the Hospital.
- Assist to respond to requests for advice/involvement with problem solving situations that arise on a day-to-day basis, when the situation requires experienced nursing input.
- Perform any other duty that will be delegated by the director of Nursing and Midwifery Services.

B3) Job Qualifications and Experience

- Registered General Nurse or Midwife with a relevant Master's Degree in Nursing/Midwifery or equivalent at the level of Chief Nursing Officer (CNO); **OR**
- Registered General Nurse or Midwife with a relevant Master's degree qualification in Nursing/Midwifery or equivalent, plus a minimum of five (5) years' working experience at the level of Deputy Chief Nursing Officer (DCNO); **OR**
- Registered General Nurse or Midwife with a relevant post graduate qualification in Nursing/Midwifery or equivalent plus a minimum of ten (10) years of working experience at the level of Principal Nursing Officer (PNO); **OR**
- Registered General Nurse (RGN) or Midwife with Fellowship in Nursing/Midwifery or equivalent, with a minimum of three (3) years' working experience at the level of Senior Nurse Specialist. **OR**
- Registered General Nurse (RGN) or Midwife with a minimum of ten (10) years relevant working experience post Nursing/Midwifery Officer grade with Membership in Nursing/Midwifery (Nurse Specialist) or equivalent **or** Membership in Nursing/Midwifery or equivalent with a minimum of seven (7) years of working experience at the level of Nurse Specialist.
- At least a certificate in Hospital Management, Planning and Management or Public Administration or its equivalent.
- Evidence of Continuing Professional Development (CPD).
- Experience of working in a multi-disciplinary team environment.
- Indebt experience in the use of research methodologies and tools to conduct clinical assessments and analyse trends relative to health care practices.
- Advanced clinical experience in Specialist areas.
- Supervisory/ team leader experience.
- Wide range of experience in all aspects of Hospital services.

B4) Job Knowledge, Skills and Abilities

- Programme of Work and Budget Management.
- Good knowledge of legal framework underpinning the MOH and its agencies.
- In-depth knowledge of Hospital procedures and KPI/KQIs on patient care
- Knowledge and experience of health services quality assurance.
- Good knowledge of legal regulations and best practices in healthcare
- Supply chain management
- Excellent written and verbal communication, presentation and report writing.
- Planning, organisation and Supervisory skills.
- Ability to work, lead, coach, mentor, counsel and manage a multi-disciplinary team.
- Ability to organise and manage workload, work under pressure and meet tight deadlines.
- Demonstrated ability to work on own initiative, flexibility and innovative skills.
- Computer skills.
- Excellent analytical and problem-solving skills.
- Strategic thinker.
- Should demonstrate strong ethics and integrity
- Ability to deal sensitively with patients' emotions/concerns and maintain confidentiality.
- Conflict resolution skills.
- Outstanding organisational and process management skills.
- Aptitude in solving complex problems.

C) DEPUTY DIRECTOR FOR PLANNING, MONITORING & EVALUATION

C1) Summary of Job/functions

- Assist in the development/ implementation of comprehensive operational policies, strategic plans, systems, programmes and budgets to cover all activities of the Hospital in collaboration with key stakeholders.
- Cater for the design and application of monitoring and evaluation systems and tools for purpose of assessing the operational effectiveness of programmes of the hospital
- Assisting Central Management in the preparation of annual report for the hospital.

C2) Main Duties and Responsibilities

- Contribute to the development of policies and guidelines to govern the hospital.
- Ensure that current and prospective donors to the hospital have access to information about the policies of the Hospital and its priority needs.
- Lead in the formulation of strategic plans, and other related documents
- Carry out trends assessment on progress in implementing key policies and programmes
- Translate policies into operational and strategic plans
- Develop strategies for engaging the private sector and other sectors in achieving the goals of the Hospital
- Coordinate the preparation of short term (annual), and medium-term plans and synthesize these plans into an integrated long-term development plan of the hospital.
- Develop indicators for monitoring health plans
- Review and develop health-financing strategies
- Translate operational policies and objectives into proposals for funding
- Prepare and update guidelines for planning at the directorate levels
- Collaborate with the Finance Department to develop and update guidelines for budgeting
- Analyse trends in the allocation and disbursement of funds within the hospital.
- Develop specific performance indicators and contracts for directorate/units consistent with the Hospital objectives.
- Ensure that the activities of the hospital are well documented and relevant information disseminated by coordinating the publication of annual reports and other periodic reports
- Collaborate with all directorates/units to set up health and management information system for planning, monitoring and evaluation.
- Monitor the implementation of hospital plans, the utilisation of hospital resources and the attainment of targets
- Design and apply monitoring and evaluation systems and tools for purposes of assessing the operational effectiveness of policies and programmes

C3) Job Qualifications and Experience

- A postgraduate qualification (Master's Degree) in Policy, Planning, Monitoring and Evaluation, Project Management, Health Policy, Planning and Financing or any other relevant field from a recognised University.
- At least twelve (12) years relevant work experience in policy planning, monitoring and evaluation of which five (5) years should be a post qualification experience and also at a Senior Management position **OR**
- Must be at the level of Deputy Chief Health Planner and above
- Must be a member of a recognised professional body or related in good standing. Eg. Ghana Institute of Planners (GIP).
- Evidence of leadership and Continuing Professional Development and training in Health Management, Business Administration.
- Demonstrated experience with impact evaluation of healthcare programmes and interventions
- Experience in guiding surveys to collect and analyse primary data and experience with participatory research approaches.
- Experience in the use of relevant statistical and econometrics tools for data analysis.
- Strong management experience together with superior inter personal skills, demonstration of performance in creating, motivating and leading of diverse teams of highly qualified professionals
- Demonstrated experience with large-scale technology adoption and impact surveys.
- A high degree of personal organisation and ability to multi-task and work under pressure.

C4) Job Knowledge, Skills and Abilities

- Knowledge of innovation systems, innovation platforms and social network mapping.
- Knowledgeable in performance analysis, indicators, logical framework approach, theory-based evaluation, formal survey techniques, rapid appraisal methods etc.
- Knowledge of data collection tools and analytical methods for adoption and impact assessment as well as for value chain analysis.
- A broad knowledge base and experience of MOH / KBTH policies and operating procedures.
- Proven knowledge and experience in policy, planning, monitoring and evaluation
- Good computer literacy and skills
- Good flair for writing reports on the job
- Excellent written and verbal communication skills in English
- Ability to work independently in a multidisciplinary and multi-cultural environment.

D) DEPUTY DIRECTOR, INTERNAL AUDIT

D1) Summary of Job/functions

1. To assist the Korle Bu Teaching Hospital maintain effective Internal Audit function to serve as an overall control measure, and provide an invaluable and independent service to all levels of management in achieving the hospital's goals and objective.

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2. Carry out Control & Compliance audit to provide reasonable assurance to management ensuring that activities are carried out in compliance with relevant laws, rules, regulations, policies and procedures: and financial operational returns submitted by management are accurate and reliable.

D2) Main Duties and Responsibilities

- Draft and update procedures (Audit Programs) to guide audit staff on the approach and methods to be used to conduct audits, assess controls, compliance audits, verify assets, inspect records, ascertain compliance, evaluate performance, and follow-up on recommendations- all in accordance with the standards for the Professional Practice of Internal Auditing, as applicable to the hospital.
- Coordinate all planning efforts aimed at fulfilling the minimum annual control and compliance audit coverage requirement.
- Determine the adequacy of audit coverage and the optimal use of human, material and financial resources to achieve the desired level of reasonable assurance to management that:
    - Information reported by management is reliable:
    - Activities are carried out in compliance with all relevant laws, rules, regulations, policies and procedures;
    - Resources are used with due regard to economy and efficiency; and
    - Programme results are consistent with established goals and objectives;
- Maintain a system of quality assurance within the hospital to ensure that staff are adequately supervised, and that work is adequately planned, coordinated, carried out and reviewed in accordance with established procedure.
- Prepare work plans and budget for the audit Department in accordance with laid down procedures for management's consideration and approval.
- Serve as the focal point for the determination of appropriate Internal Audit actions when instances of fraud are suspected by Internal Auditors.
- Bring to the attention of higher levels of management, opinions or suggestions of staff that seem to warrant serious consideration, even if immediate supervisors have already rejected them.
- Maintain the results of audits and evaluations in the strictest confidence, subject to any legal or ethical requirements for disclosure to outside authorities.
- Provide a detailed report of all internal auditing activities, including comparison of actual work performed to plan, to the Chief Executive Officer and the Internal Audit Agency Board within forty-five (45) days of the end of each quarter.
- Coordinate the total auditing effort, both internal and external, in the interest of minimizing duplicate efforts and in contributing, as far as professionally permissible, to the work of the external auditor(s) bearing in mind that final determination of the extent of such contribution rests with the external auditor(s).
- Monitor the implementation of recommendations raised in audit reports of the hospital.
- Carry out regular pre-audit and post-audit reviews.
- Review the administration of programmes and operation of the hospital and recommends corrective action
- Prepare quarterly internal audit reports in the hospital and submit copies to Audit Report Implementation Committee (ARIC) and Internal Audit Agency
- Oversee implementation of all non-audit related tasks of the Audit Department including participation in planned professional development efforts by staff of the department.
- Communicate with the external auditors(s) on all significant matters, which will be brought to the attention of the Audit Committee of Council.
- Liaise with the Chief Executive Officer, Audit Committee of the board, Financial Controller's Office, Internal Audit Agency, Audit Service, Controller and Accountant-General's Department and other related agencies on issues relating to internal audit.
- Liaise appropriately with the Korle Bu Teaching Hospital Management, ensuring open and effective communication is maintained.
- Be a visible and approachable resource for staff for matters relating to internal audit.
- Conduct annual planning audit meetings with Sub BMC Heads and management team to:
    - ➢ Agree on the initial number of auditees to be included in annual audit
    - ➢ Coverage and three-year audit cycle target groups,
    - ➢ Agree on any KBTH's programmes that warrant audit emphasis.
- Perform any other duties assigned by the Chief Executive or ARIC from time to time.

D3) Job Qualifications and Experience

- Must have at least a post graduate qualification in Audit/Finance/Accounting/Health Economics and must be a Certified Internal Auditor/Chartered Accountant with relevant professional qualification from any of the professional institutions (CIMA/ICA/ACCA/CPA/CIA)
- Must be a member of a recognised professional body and in good standing.
- The applicant must have at least twelve (12) years working in auditing in the public service or a reputable audit firm with at least five (5) years post-qualification experience as a Chartered Auditor/Accountant in a senior management position **OR**
- Must be at the level of Deputy Chief Auditor/Accountant and above.
- Evidence of leadership and continuing professional development and training in Management field.
- Experience of multi-agency networking, project and budget management.
- Significant functional experience in internal auditing, with a focus on managing audits, developing strategies, and supervising staff.

D4) Job Knowledge, Skills and Abilities

- A broad knowledge and experience of Health Sector Policies and Operating procedures and Auditing/Financial Software applications.
- A broad knowledge base of standards for the Professional Practice of Internal Auditing.
- A broad knowledge of auditing/financial rules and regulations particularly with regards to the health sector.
- Have advanced skills in computer usage and hands-on experience in financial management applications.
- Knowledge and experience in coordinating and implementing Research and development programmes.
- A broad knowledge base and experience of legal framework underpinning finance management of Government of Ghana (GOG), Ministry of Finance (MOF), Ghana Audit Service (GAS) and other agencies.
- Demonstrate professional, clear and compassionate communication with staff, clients and community partners of the Hospital.
- Ability to accurately and effectively assess problems and identify and implement solutions.
- Ability to create a climate of trust and mutual respect, increasing the potential for employees to be productive and to feel welcome, valued, and motivated.
- Effective delegation to ensure staff are able to meet the expectations and requirements of their job and to ensure all staff are able to develop new job skills and competencies.
- Knowledge to demonstrate commitment and dedication to the work, the clients, and the Hospital.
- Knowledge and experience of health services quality assurance.
- Familiarity with public finance management acts (like the PFMA) and internal auditing methodologies.
- Good planning and report writing skills.
- Ability to mobilise necessary resources for achieving goals.
- Sensitivity and ability to ensure efficient use of resources.
- Firm, fair, tactful and tolerant.

E) DEPUTY DIRECTOR, RESEARCH & DEVELOPMENT

E1) SUMMARY OF JOB FUNCTIONS

Reporting to the Chief Executive Officer, the successful candidate will be expected to:

- Promote, coordinate and facilitate research in KBTH, and lead the implementation of the Hospital's research policy
- Develop an overarching research strategy to drive research in line with global trends and national and institutional priorities
- Serve as primary contact for research; oversee and ensure research in the Hospital aligns with KBTH mission and goals
- Implement a comprehensive research capacity development programme to support service delivery
- Provide leadership, supervise and motivate staff to deliver set goals and targets.
- To lead and coordinate research activities related to health issues towards development of the hospital and its services.
- Conduct research in line with National Health Research Agenda
- Ensure Health Research Protocols comply with prevailing scientific and ethical standards
- Document and Disseminate health research findings for advocacy & policy
- Build and Strengthen Health Research Capacity within KBTH
- Mobilise resources for health research in KBTH

E2) DUTIES AND RESPONSIBILITIES

- Develop and lead effective strategies for fund-raising for research
- Ensure effective distribution and efficient use of research funds in line with KBTH priority areas
- Set standards and ensure effective dissemination of quality research output
- Promote and support development of staff capability and capacity to deliver research
- Develop policies and strategies to facilitate registration, patenting and commercialisation of intellectual property and ownership rights

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FGBMFI honours individuals, institutions for contributions to society

By Justice Agbenorsi

FULL Gospel Business Men's Fellowship International (FGBMFI) has honoured individuals and institutions for demonstrating excellence and integrity across various spheres of society.

The awards, which honoured both internal staff and those from outside the internal affairs, has been dedicated to remarkable individuals and organisations since its inception last year.

The awardees included the International Director, Frank Acheampong; the Head of Basic and Junior Schools Ministry, Professor Peace Mamle Tetteh; the Head of Prisons Ministry, Luigia Zakkour, and Juliana Danso-Badu from the Orphanages Ministry.

For the national level awards, Dr Felix Kamassah won the awards for Agriculture and Food Security; Esi Buobasa won the award for Environmental Sustainability, while Victor Yaw Asante won the Social Impact award.

Rose Amoanimaa Yeboah won the award for the Sports category, while Prof. Afua Adwo Jectey Hesse and Louisa Enyonam Ansah won the awards for Health and Public Spiritedness categories.

Compassion International Ghana won the award for the Church/Parachurch category.

For the Lifetime Achievement Awards, the awardees were Kingsford Amoah, Timothy Eric Ati, Johnson Erasmus Frimpong, Frank George Hutchful and Mike Osafo-Mensah, as well as the posthumous honour to Wexford Owusu Amoah, whose family received the award.

President of FGBMFI, Emmanuel Baba Mahama, stressed the importance of celebrating positive contributions to society rather than focusing on negative narratives prevalent in media.

"We are here to celebrate stories of courage, excellence, and integrity; people who have transformed challenges into opportunities to serve humanity," he said.

The ceremony, he said, aimed to recognise not just staff members but also the extensive network of volunteers engaged in meaningful contributions to society.

Referencing the Biblical verse of Philippians 4:8, Mr Mahama encouraged the public and members to focus on what was true, noble, and praiseworthy, rather than dwelling on negative news.

Integrity

The South African High Commissioner to Ghana, Thando Dalamba, underscored the significant role of integrity and service in nation-building.

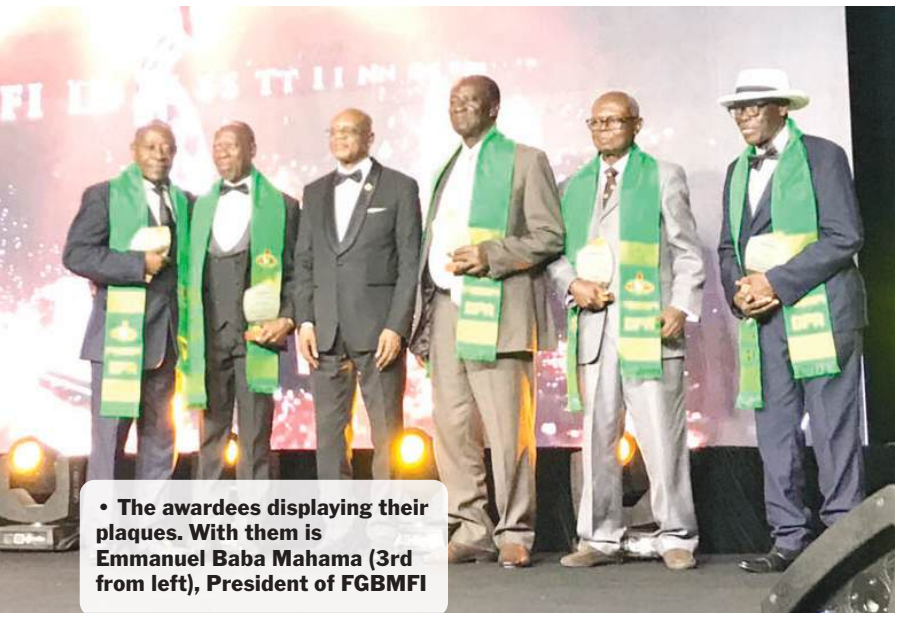
He praised FGBMFI's global influence, describing it as one of the largest networks of Christian businessmen, spanning over 85 nations.

"Your example demonstrates that the principles of honesty, fairness, and integrity belong in boardrooms, classrooms, and factories alike," Mr Dalamba said.

The High Commissioner further stated that the the Footprints Award represented more than just an event but a movement for positive change, reinforcing that success devoid of character was incomplete.

"As we celebrate tonight's honorees, let us remember that their achievements are not endpoints but inspirations," he said.

He affirmed the importance of initiatives that promoted faith, integrity and service to humanity, describing them as shared values that both Ghana and South Africa aspired to uphold.



• The awardees displaying their plaques. With them is Emmanuel Baba Mahama (3rd from left), President of FGBMFI

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- Coordinate the infrastructure and processes to maintain a robust, functional research ethics and integrity
- Foster research collaborations with external stakeholders and industry partners
- Represent KBTH interests in research contract administration, grant applications and reporting
- Offer technical advice to KBTH Management on research related issues in line with best practice and standards
- Promote research at the hospital with the overarching objective of providing new or improved products, processes and services.
- Coordinate research and development activities taking place at KBTH.
- Provide stimuli for innovation and help raise KBTH's productivity through indigenous strategies, learning from other institutions and improving existing products / services.
- Ensure that the UDS works efficiently and responsive to the challenges of the hospital's operations.
- Attract and coordinate research partnerships between KBTH and other collaborators.
- Act as a link between the hospital and its research and development partners both nationally and internationally.
- Offer technical advice to KBTH's Management, Heads of Departments and Units, in line with Hospital's interests on issues regarding research, development and partnerships.
- Ensure that research projects are carried out in accordance with ethical standards
- Evaluate the progress of research projects to ensure that they are meeting deadlines and milestones.
- Coordinate the activities of scientists, engineers, and other researchers involved in projects.
- Establish relationships with universities, research labs, and other organisations that conduct research in areas related to the hospital's interests.
- Developing budgets for research projects based on estimates of costs and potential returns.
- Review proposals from researchers to determine whether they are suitable for funding.
- Conduct research on emerging trends in the health sector to identify new opportunities for growth.
- Perform any other duties that may be assigned by the Chief Executive Officer.

E3) QUALIFICATIONS ANR REQUIREMENTS

- Advanced postgraduate degree in a health-related field (PhD or equivalent).
- Membership of a recognised professional college/body will be an advantage
- Senior health professional with a minimum of five (5) years clinical research experience/experience in a management/supervisory position
- Broad based knowledge of health sector policies and operating procedures
- Evidence of leadership and continuing professional development in health management, planning, management or public administration
- Knowledge and experience of the health research ecosystem
- Proven evidence of grants awards
- Evidence of publication in high profile journals
- Knowledge and experience in Ethics, Research and Development
- Knowledge and experience of health services quality assurance.
- Experience of working in a multi-disciplinary team environment.
- Proven training and ability in the performance and management of Research.
- A broad knowledge base and experience of Health Sector policies and operating procedures.
- Supervisory/team leadership experience

E4) Job Knowledge, Skills and Abilities

- Knowledge of Programme of Work and Budget Management.
- Excellent written and verbal communication skills.
- Track record of publications in high profile peer-reviewed journals.
- Demonstrate flexibility and a methodological approach to work
- Planning, organisation and supervisory skills.
- Ability to work, lead and manage a multi-disciplinary team.
- Ability to organise and manage workload, work under pressure and meet tight deadlines.
- Demonstrated ability to work on own initiative.
- Computer skills.
- Excellent analytical, problem-solving skills and goal oriented
- Strategic thinker, self-disciplined and emotionally stable
- Should demonstrate strong ethics and integrity
- Proficient and knowledgeable in the use of current computer software and tools.
- Good flair for writing reports and high level of organisation and attention to details

HOW TO APPLY FOR THE JOB

QUALIFIED AND INTERESTED CANDIDATES SHOULD KINDLY SEND THEIR APPLICATION LETTERS, TWO PAGE DOCUMENT OF THE VISION FOR THE DIRECTORATE, CURRICULUM VITAE AND COPIES OF RELEVANT DOCUMENTS (5 COPIES EACH) TO THE ADDRESS BELOW;

CHIEF EXECUTIVE
KORLE BU TEACHING HOSPITAL
ACCRA

CLOSING DATE: TWO (2) WEEKS AFTER THE PUBLICATION OF THIS ADVERT